



Holland
MICHIGAN

Annual Temporary Moveable Sign Permit Application for Downtown Zoning Districts(CDT,NDT,EDT,WDT,Centennial)

Fill out this application completely, and submit required attachments. Failure to do so may result in processing delays.

Application date: _____

Business Name: _____

Business Address: _____

Business Owner: _____

Business Owner's Date of Birth: ____/____/____

Business Phone: _____

This form has been prepared by the City of Holland to assist in determining compliance with the City of Holland Zoning Ordinance. While in most instances, the requested information is adequate to determine compliance, it may be necessary at times to require additional documentation.

A permit is good for one year from date of issuance.

Business Fax: _____

Applicant name, address and phone number if different than above: _____

Property owner name and address if different than above: _____

1. Attach detailed drawing or photograph of sign and supporting structure, including dimensions and material. *If you are renewing your permit and your sign has not changed you may skip this step.*
2. Attach detailed drawing and photograph of where the sign will be located, include measurement to all structures, curb, and other objects. *If you are renewing your permit and your sign location has not changed you may skip this step.*
3. Attach a certificate of insurance naming the City as additional insured, in the amount of \$2 million general aggregate and \$1 million for each occurrence.
4. Addendum of indemnification and insurance.
5. \$35.00 permit fee

Applicant signature: _____ **Date:** _____

Office use only

Insurance company name _____

Insurance company confirmation _____

Permit # _____

Telephone number/agent _____

Certificate number _____

Expiration date _____

ADDENDUM TO MOVEABLE SIGN PERMIT APPLICATION

The Permit Applicant (“Applicant”) agrees to the following terms and conditions for permit to maintain a moveable sign (the “Permit”), if issued by the City:

Indemnification. Applicant agrees to indemnify, defend, and hold the City harmless from any deaths, injuries, property damages, claims, demands, or suits by any person or entity arising out of, or in any way connected with, the moveable sign to be maintained by the Applicant under the Permit issued by the City. Applicant’s duty to indemnify the City includes claims asserted by any party or entity based, in full or in part, on the design, construction, placement, condition, repair, maintenance or use of the sign. Indemnification shall include all attorney fees and costs incurred by the City in connection with the defense of such matters.

Insurance. Applicant shall provide a certificate of general liability insurance in a form acceptable to the City and shall maintain general liability insurance coverage, in amounts established by City Council by resolution, at all times while the Permit is in effect. The Certificate shall list the City and its officers, employees and agents as additional insureds and the City as Certificate Holder. The cancellation section of the Certificate shall state: "Should any of the above described policies be canceled before the expiration date thereof, the Issuing Company will mail 30 days prior written notice to the Certificate Holder named to the left."

Restoration of Right of Way. In the event that any portion of a public right of way is damaged or altered by the applicant in constructing, installing, repairing, maintaining or using the sign, the applicant shall restore the right of way to its prior condition as soon as practicable.

Suspension, Revocation or Expiration. In the event that the Applicant fails to comply with any ordinance regulating the sign, any permit conditions or this Addendum, the Permit may be temporarily suspended or permanently revoked by the City upon notice mailed or delivered to the Applicant’s address set forth in the application. During any suspension, after revocation or after expiration of the Permit, Applicant shall not maintain the sign in the public right of way.

No Assignment. The Permit is not assignable.

Permit Applicant:

Dated: _____

(signature)

(print name and title)