



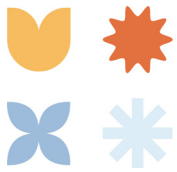
Downtown Holland Parking Space Cafe Application

Restaurants located on 8th Street may, upon application approval, use no more than three (3) parking spaces located directly in front of their food service establishment for the purpose of outdoor dining. The following conditions apply:

- Restaurants must have a sidewalk café permit in good standing.
- Application for parking space use must be approved by the Downtown Design Review Board (DRB) in order to ensure the parking space dining proposed is aesthetically pleasing and safe. The use of potted plants and flowers is strongly encouraged. All furniture used must also be reviewed by the DRB.
- Parking spaces must be separated from vehicular traffic by a barrier no more than 36” and no less than 30” in height. Proposed barrier must also be approved by DRB.
- The parking spaces used must be kept clean at all times, including properly disposing of trash generated by the use. Keeping tables cleared is required.
- It is the responsibility of the restaurant to comply with all the rules and regulations of the Michigan Liquor Control Commission (MLCC) if they are serving alcohol.
- Annual fees are as follows and will be collected after approval and prior to the issue of the permit:
 - \$2,085.00 for the use of one/two parking spaces
 - \$2,780.00 for the use of three parking spaces

Permits are valid only from May 15 - October 1 and must be renewed annually. Fees will not be prorated or refunded. Permits for parking space use will be terminated if the food service establishment fails to comply with the listed conditions of the application or abandons the parking space use for a period of two consecutive weeks.

This attached application must be completed in its entirety and all required documents must be submitted to be considered for a license. Applications must be reviewed and approved by the Design Review Board (DRB). While in most instances, the requested information is adequate to determine compliance, it may be necessary at times to require additional documentation. Please contact DDA Coordinator Jeff Genova at



**DOWNTOWN
HOLLAND**

Downtown Holland Parking Space Cafe Application

APPLICANT INFORMATION

Business Name _____

Cafe Applicant _____

Mailing Address _____

Address of Proposed Cafe (if different) _____

Email _____

Phone _____

PROPERTY INFORMATION

Property Owner _____

Contact Name _____

Property Owner Mailing Address _____

Owner Email _____

Owner Phone _____

Tax Parcel # _____

SIDEWALK CAFE INFORMATION

Proposed dates, days, and hours of operation: _____

Number of tables and chairs to be placed in the parking spaces: _____

Where will tables and chairs be stored when not in use? _____

REQUIRED ITEMS TO INCLUDE WITH APPLICATION:

- A detailed drawing or photograph of tables and chairs, including dimensions and materials. Include proposed planters, potted plants and umbrellas if being used.
- A detailed drawing or photograph of where the tables chairs, and other amenities will be located, including measurements of the proposed cafe barrier.
- A certificate of insurance naming the “City of Holland and its officers, employees, and agents” as an additional insured, in the amount of \$2 million generate aggregate and \$1 million for each occurrence. Please use 270 South River Avenue, Holland, MI 49423 as the City’s address.
- Signed addendum of indemnification and insurance.

PERMIT FEE

There is an annual fee of \$2085.00 for the use of one or two (1 or 2) parking spaces and \$2,780.00 for the use of three (3) parking spaces. If application is approved, payment must be received in full prior to the permit being issued. You may pay by cash, credit card, or check (payable to the City of Holland) at the Downtown Holland office, 150 West 8th Street, Holland, MI 49423.

Check _____

Credit Card _____

Cash _____

City of Holland | Downtown Development Authority
150 West 8th Street | Holland, MI 49423
616.355.1050 | dda@cityofholland.com
www.downtownholland.com



Addendum to Downtown Holland Parking Space Cafe Application

The Permit Applicant (“Applicant”) agrees to the following terms and conditions for permit to use public parking spaces in conjunction with a licensed Sidewalk Cafe issued by the City:

Indemnification: Applicant agrees to indemnify, defend, and hold the City harmless from any deaths, injuries, property damages, claims, demands, or suits by any person or entity arising out of, or in any way connected with, the Sidewalk Cafe to be operated by the Applicant under the Permit issued by the City. Applicant’s duty to indemnify the City includes claims asserted by any party or entity based, in full or in part, on the design, construction, placement, condition, operation, repair, maintenance or use of the Sidewalk Cafe and any equipment related to it. Indemnification shall include all attorney fees and costs incurred by the City in connection with the defense of such matters.

Insurance: Applicant shall provide a certificate of general liability insurance in a form acceptable to the City and shall maintain general liability insurance coverage, in amounts established by City Council by resolution, at all times while the Permit is in effect. The Certificate shall list the City and its officers, employees and agents as additional insureds and the City as Certificate Holder. The cancellation section of the Certificate shall state: “Should any of the above described policies be canceled before the expiration date thereof, the Issuing Company will mail 30 days prior written notice to the Certificate Holder named to the left.”

Restoration of Right of Way: In the event that any portion of a public right of way is damaged or altered by the applicant in constructing, installing, operating, repairing, maintaining or using the Sidewalk Café, including the applicant shall restore the right of way to its prior condition as soon as practicable.

Suspension, Revocation or Expiration: In the event that the Applicant fails to comply with any ordinance regulating the parking space use, any permit conditions or this Addendum, the Permit may be temporarily suspended or permanently revoked by the City upon notice mailed or delivered to the Applicant’s address set forth in the application. During any suspension, after revocation or after expiration of the Permit, Applicant shall not maintain the Sidewalk Cafe in the public right of way.

No Assignment: The Permit is not assignable.

Permit Applicant Name (Print) _____ Title _____

Signature _____ Date _____